

## Refund Application Form

### ***Student Details***

Family Name: .....

Given Name: .....

Date of Birth: .....

### ***Tuition Fees Refund Details***

Course Name: ..... Course Code: .....

Commence Course: ☐ Yes, Course Commencement Date: .....  
☐ No

*Please outline the reasons/circumstances for seeking a refund:*

.....  
.....

### ***Payment Method***

- ☐ By cheque  
☐ By transfer

*Please fill out your bank details for refund:*

BSB: ..... Account Number: .....

Account Holder's Name: .....

### ***Student Declaration***

I declare that the above information is true and correct. I acknowledge that withholding relevant information or providing incorrect information may delay processing of the application.

Student Signature: ..... Date: .....

**FOR OFFICE USE** (use Refund Calculation Form and to be attached)

Date form received: ..... Administrator Signature: .....

Student / Agent Notified: ☐ Yes ☐ No Date: .....